

Frequently Asked Questions COVID-19 (Coronavirus)

1. What is happening?

There is currently an outbreak of a Novel Coronavirus which is the virus responsible for causing the disease now known as COVID-19.

2. Where can I find the latest information, guidance and support?

[NHS Scotland](https://www.scot.nhs.uk/coronavirus-covid-19/)

<https://www.scot.nhs.uk/coronavirus-covid-19/>

<https://www.nhsinform.scot/illnesses-and-conditions/infections-and-poisoning/coronavirus-covid-19>

[Health Protection Scotland](https://www.hps.scot.nhs.uk/)

[Guidance for Non-Healthcare Settings](https://www.hps.scot.nhs.uk/)

<https://www.hps.scot.nhs.uk/>

3. What steps have the College taken so far to reduce the risk of spreading Coronavirus?

We have posted additional information around all campuses and on social media to remind people of good hygiene practices to reduce the likelihood of spreading the virus. Signage has also been posted in toilet across the College to advice on 'Proper Hand Washing'

The Cleaning teams have increased the frequency of cleaning our main points of hand contact i.e. lifts, toilets, door handles and light switches. We have temporarily removed the facility to have buffet style lunches across the campuses however pre-packed lunch items are still available.

4. What do I do if a colleague or student is exhibiting symptoms or reports they are concerned they have COVID-19 while on the premises?

We have identified a holding area on each campus should an individual become ill with symptoms associated with COVID-19. Staff should contact Organisational Development on 0141 272 3217 immediately if they identify a possible case.

5. What do I do if a colleague or student is exhibiting symptoms or reports they are concerned they have COVID-19 from their home?

You should advise them to follow the advice on the [Health Protection Scotland](https://www.nhs.uk/health-protection-scotland/) website. Members of staff should also follow the HR protocol which can be found on the staff intranet.

6. Will the protocols being implemented guarantee that I will not become infected with COVID-19?

No. There is no way to guarantee that one will never be exposed to COVID-19 all the measures we are implementing are aimed to reduce the risk.

7. What is an affected person?

An affected person is someone who has been infected with COVID-19 or has travelled to a Category 1 risk area in the preceding 14 days.

8. What is a person under investigation?

A person under investigation is someone who has developed symptoms either following travel in a Category 1 or 2 risk area or following contact with an affected person.

9. What is a primary contact?

A primary contact is someone who has had direct contact with a person who has been confirmed to be infected with COVID-19 or a person under investigation.

10. What is a secondary contact?

A secondary contact is someone who has been in contact with a primary contact but not directly with an infected person or a person under investigation.

11. How do I know if I should self-quarantine (stay away from College)?

It has been announced by the Scottish Government that as of 13 March 2020, anyone developing symptoms consistent with COVID-19, however mild, should self-isolate for 7 days.

The most common symptoms of COVID-19 are recent onset of:

- new continuous cough and/or
- high temperature

12. Someone in my household but not me has been to a Category 1 risk area must I self-quarantine?

No. You are a secondary contact and therefore the risk is low. However if they become symptomatic and a person under investigation you then become a Primary contact and must self-quarantine and follow medical advice. Staff must also follow Human Resources protocols and students must advise their Faculty Office by telephone.

13. Someone in my household but not me is being tested for COVID-19 must I self-quarantine?

Yes. You are a primary contact and must self-quarantine and follow medical advice. Staff must also follow Human Resources protocols and students must advise their Faculty Office by telephone.

14. Someone in my team/class has been to a Category 1 risk area, must I self-quarantine

No.

15. Do staff get paid for any period of self-quarantine?

Members of staff should follow the HR protocol which can be found on the staff intranet.

16. I am a College First Aider what do I need to know?

Additional guidance has been issued to First Aiders, however, as always First Aiders can contact the Health and Safety Officers for further guidance.